

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL STUDY SESSION
MINUTES
Monday, November 4, 2019
at NMC Hagerty Center, Room A
Great Lakes Campus, 715 East Front St**

CALL TO ORDER—Chair Chris M. Bott called the regular meeting to order at 5:30 p.m.

ROLL CALL

Trustees present: Chris M. Bott, K. Ross Childs, Rachel A. Johnson, Jane T. McNabb, Kennard R. Weaver

Trustees absent: Douglas S. Bishop, Michael Estes

Also present: President Timothy J. Nelson, Vicki Cook, Marguerite Cotto, Stephen Drake (until 1:30 p.m.), Joy Evans Goodchild, Holly Gorton, Brandon Everest, Mark Liebling, Kristy McDonald, Lynne Moritz, Todd Neibauer, Stephen Siciliano, Rebecca Teahen

Chris Bott called meeting to order at 12:30 p.m.

REVIEW OF AGENDA—The agenda was accepted as presented.

DISCUSSION ITEMS

Experiential Learning Institute Plan

President Timothy Nelson provided a brief overview of the new Experiential Learning Institute (ELI) that will be funded for the first year through donations to the Foundation. Kristy McDonald and Brandon Everest then presented on the ELI plan. They explained its purpose to meet the future of education needs by promoting engagement and impact, enhance humanity, prepare for interconnect world, help learners to be life and work ready and include reflective practice. McDonald and Everest elaborated on the rationale for approaching the future of education through Experiential Learning (EL) and results they see in their courses. The ELI is continuing to examine other institutions' assessment plans to have both qualitative and quantitative data. NMC is the only institution with a rubric for instructors to assess their EL instruction. McDonald and Everest also discussed their 2019-2020 goals for the Experiential Learning Institute, including two cohorts of the EL Fellows program; designing the formal process and structures to develop, expand and document academic partnerships; and investigation and recommendation of systems to document NMC's co-curricular experiences.

Board Procedures

Chair Chris Bott reviewed the preferred procedure for directing questions and requests to the President's Office. Bott also discussed the proper e-mail communication protocol. The Board asked that Chair Bott speak to individual trustees with issues pertaining to them.

Strategic Plan Overview

President Nelson reviewed the broader trends and challenges in higher education within the state, including attracting working age adults. Stephen Siciliano presented the draft Strategic Goal document provided by the executive staff and facilitated a discussion regarding the updated strategic plan and goals to be adopted by the board and college. Vice Presidents provided brief updates on goals pertaining to their areas and explained changes in their strategic goals. Joy Goodchild, Executive Director of ORPE, reviewed Institutional-Level Metrics for Learner Success.

Presidential Transition Plan

Board Chair Chris Bott suggested the Presidential Performance and Compensation Committee work as the transition committee. Bott also noted he has been in weekly communication with Dr. Nissley. The recent ACCT Leadership Congress in San Francisco provided helpful resources and advice for the presidential transition process. Janie McNabb noted that a school (Clackamas) had a facilitator come in to work with the Board and transition team. McNabb also shared that including a timeline section on the relationship map seems like a good idea.

Training/MMTC/EES

Vice President for Lifelong and Professional Learning Marguerite Cotto gave a verbal update on the college’s separation from MMTC and the changes within the Extended Education Services (EES) area of the college to accommodate that new structure.

MCCA Pathways Report/Update

Stephen Siciliano provided an update on the MiTransfer Pathways, which included the new Michigan transfer website and phase I agreement accomplishments between 28 community colleges and 20 universities for 19 courses, which is now being distributed for signature by participating institutions.

Other Discussion

Trustees commented that the afternoon was informative and productive.

PUBLIC INPUT—There was no public input offered.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 4:46 p.m.

Recorded by Holly Gorton, Chief of Staff to the President and Board of Trustees.

SIGNED Chris M. Bott
Chris M. Bott, Chair

ATTESTED Rachel Johnson
Rachel Johnson, Vice-Chair